

IMPLEMENTATION PLAN: MS/PHD REVIEW 2024-2025

Name of Review Committee Members: Dr Salman Hassan Khan (Director Quality), Dr. Naeem Ullah (HOD Business Administration External Evaluator), Lt Col Amir Toor (Deputy Director), Mr. Mohammad Sheharyar (Data Analyst QA), Ms Mehreen Ishtiaq (Assistant Director QEC).

February 24, 2025

Sr No	Finding	Corrective Action	Self-Revisit	Implementation By	Dates
2	DEPARTMENT OF MECHATRONICS ENGINEERING Faculty of Engineering: Need for improved documentation, supervision, and compliance.	Streamline student-supervisor documentation; establish RACs; adjust faculty workload for those with admin duties.	Dean Engineering & QEC	Respective HODs	March–April 2025
3	DEPARTMENT OF BIOMEDICAL ENGINEERING	Integrate RAC documentation and supervisor validation; strengthen plagiarism process.	Department Revisit	HOD BME	Mar 2025

	. Biomedical Engineering: Missing RAC decisions and supervisor eligibility. . .				
4	MECHANICAL & AEROSPACE ENGINEERING Mechanical & Aerospace: Need for more PhD-qualified faculty.	Hire qualified faculty; update records and ensure timely supervision report submission	HR Coordination	Dean Engineering	Apr 2025
5	INFORMATION SECURITY & AVIONICS ENGINEERING Missing tracking for student-supervisor meetings.	Implement SOPs for thesis, plagiarism, and supervision; update faculty folders.	QEC Monitoring	HOD Avionics	Mar–Apr 2025

6	MS COMPUTER GAMES DEVELOPMENT\ RAC validation not conducted; documentation lacking.	Establish documentation protocol and validate HEC-relevant faculty.	Self-Evaluation	HOD CGD	Apr 2025
7	DEPARTMENT OF CREATIVE TECHNOLOGY Incomplete faculty folders.	Maintain appointment letters, qualifications, and certificates in faculty records.	Faculty Audit	HOD CT	Apr 2025
8	DEPARTMENT OF CYBER SECURITY .No formal plagiarism enforcement.	Enforce supervisor undertakings; maintain ≤17% similarity index compliance.	Certificate Verification	HOD Cyber Security	Apr 2025

9	AUSOM Limited PhD-qualified faculty and high turnover.	Recruit PhD faculty and implement development & retention policy.	HR Retention Policy	Dean AUSOM	May 2025
10	DEPARTMENT OF PHYSICS Meetings held but not recorded.	Use standard formats for thesis tracking in both physical and digital formats.	Internal Review	HOD Physics	Apr–May 2025
11	DEPARTMENT OF ENGLISH Meetings held but not recorded.	Update records; apply QEC-approved plagiarism protocols.	QEC Checkpoint	HOD English	May 2025
12	Strategic Studies: Limited PhD-qualified faculty and high turnover.	Recruit PhD faculty and implement development & retention policy.	HR Retention Policy	Dean SS	May 2025

Multan Campus

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February 25, 2025

Sr No	Finding	Corrective Action	Self Revisit	Implementation By	Dates
1	Student-supervisor meeting records not standardized.	Develop standard supervision forms and SOPs across all departments.	QEC Framework Application	All HODs	Mar 2025
2	Supervisor eligibility not validated.	Establish RACs university-wide as per HEC guidelines.	Institutional Mandate	All Faculties	Mar 2025
3	Plagiarism check process inconsistent.	Standardize plagiarism certificate; include software name, similarity index, and source thresholds.	QEC Oversight	Director QEC	Effective Mar 2025
4	Course waivers not uniformly applied.	Review faculty workload policy and enforce equitable distribution.	Annual Policy Review	Director Academics	Ongoing 2025
5	Honorarium outdated.	Revise MS/PhD supervision honorarium aligned with market trends.	HR Proposal with Finance	Registrar/Finance	July 2025

6	High faculty turnover.	Launch retention strategy with incentives and development opportunities.	HR Retention Strategy	HR Director	June 2025
7	Incomplete faculty records.	Update and standardize records; ensure periodic audits by HR.	Quarterly Audit	Director HR	Quarterly 2025

Kamra Campus

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Dr Salman Hassan Khan
Director Quality

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